

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 7th February 2019			
1.	Attendees and apologies			
	Present:			
	Apologies:			
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 7 th November 2018.	CATG to note.	
3.	Financial Position			
		Current working balance, less commitments previously agreed, stands at £7,149.78 (see Appendix 1).	Area Board to note.	Roy

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4.	Top 5 Priority Schemes			
a)	4966 – Seend High Street - crossing facility at Church Walk	Invoice has been issued to the Parish Council.	To recommend to the Area Board that this Issue be closed.	Rhys
b)	5726 – A361 Seend Bell crossroads – request for a review of the junction in the interest of road safety.	Work Complete and an invoice has been issued to the parish Council.	To recommend to the Area Board that this Issue be closed.	Rhys
c)	4960 – Broughton Gifford – Traffic Management at Bishop’s Seat	Drawings and schedules have been passed to legal team ahead of public consultation, which is due to commence on 15 February. The objection period will end on 11 March.	Area board to note	Roy
d)	4975 – Steeple Ashton – request for drop kerbs	Invoice has been issued to the Parish Council.	To recommend to the Area Board that this Issue be closed.	Rhys
e)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Ball park estimate is £13,000 - £15,000 to be split 3 ways with CATG, Town Council and Area Board paying 1/3 each. An engineer has been appointed and schedules are being prepared for public consultation.	Area board to note	Roy
5.	Other Priority schemes			
a)	5824 – Atworth Bradford Road junction with Coronation Road – request for new Children warning sign	Invoice has been issued to the Parish Council.	To recommend to the Area Board that this Issue be closed.	Rhys

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b)	6055 – Broughton Gifford – request for Gateway features at the 3 entrances to the village.	<p>The Parish have indicated that they would fund up to 50% of this project, although the cost is not yet known.</p> <p>Site meeting between the Parish Council and Highways scheduled for 01/02/19 cancelled due to adverse weather conditions. Meeting to be re-arranged.</p>		
c)	6574 – Broughton Gifford, Mill Lane – request for measures to control freight movement	<p>The Parish have indicated that they would fund up to 1/3 of this project.</p> <p>Highways has considered a revised signing scheme. See Briefing Note included as Appendix 2.</p> <p>A ball park estimate for this project is in the region of £3,300.</p>		
6.	New Requests / Issues (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	6048 – Melksham Forest Area – request for Bus Shelter at Church Lane Chapel Stop	<p>Melksham Town Council deferred bus shelter improvement projects until more information is available on proposed changes to bus services in the area.</p> <p>Update from Town Council:</p>		
b)	6386 – C20 Seend to Worton nr Bulkington junction – speeding concerns	<p>Issue submitted by the Parish Council</p> <p>An order has been placed by Highways to upgrade the signs at this junction and these are due to be installed before the end of the financial year.</p>	Agreed to leave this issue live whilst work is undertaken.	
c)	6527 – Outmarsh – request for direction signs to Air Ambulance HQ.	<p>Issue considered by Melksham Without Parish Council.</p> <p>The Parish raise no objections to signs being provided,</p>		

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		<p>although they are unable to make a contribution towards this.</p> <p>Since the last meeting the Traffic Regulation Order of the Bus Gate has been amended to permit access for vehicles with a maximum gross weight exceeding 38 tonnes requiring access to the Wiltshire Air Ambulance (WAA) HQ.</p> <p>Results of vehicle monitoring, prior to and after the opening of WAA site are now available. Monitoring took place close to St George's Road junction at Semington (Site A) and at Outmarsh, south of the WAA access road (Site B).</p> <p>Vehicle movements per day Site A: Before = 2465 – After = 2080</p> <p>Vehicle movements per day Site B: Before = 330 – After = 390</p> <p>Semington PC allege abuse of Bus Gate. To be discussed at CATG.</p>		
d)	6586 linked with 6587 – A350 Farmers Roundabout and Town Centre – concerns about congestion / air quality and lack of maintenance	<p>Issues sent to Town Council for consideration.</p> <p>Wiltshire Council have not undertaken air quality monitoring in Melksham. Town Council seeking clarity on the criteria needed for monitoring to take place.</p>		
e)	6602 – A3102 Lowbourne nr Union Street junction – safety concerns at the Puffin Crossing	<p>Issue sent to Town Council for consideration.</p> <p>Collision data from most recent 6 year period (to May 2018) records 2 personal injury collisions. Collision 1 (July 2014, 01:30 hrs), pedestrian using crossing struck by vehicle, slight injuries sustained. Collision 2 (October 2015 07:50), cyclist</p>		

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		<p>using crossing struck by vehicle. Cyclist had not activated the pedestrian phase of the signals, serious injuries sustained.</p> <p>Town Council consider this to be a low risk area and that the position of the crossing is appropriate.</p>		
f)	6650 linked with 6652 and 6662 – Seend High Street – concerns about speed, volume and ability to cross the road to reach bus stops	<p>Issues considered by the Parish Council.</p> <p>The Parish are sympathetic to the concerns but they are of the opinion that the supporting information supplied by the issue raisers lacks detail.</p> <p>A metro count has been ordered to monitor speeds opposite to The Manor House / Lye Field. Results awaited.</p>	Area Board to note	Roy
g)	6697 – Atworth Mead Park – request to extend the double yellow lines	<p>Issue submitted by the Parish Council</p> <p>The CATG does not wish to contribute towards this project. If the parish wish to contribute approx. £2,500 then this could potentially be done.</p> <p>Parish Council to advise how they would like to proceed.</p>		
h)	6711 – Melksham Church Lane – request to extend the double yellow lines	<p>Issue sent to the Town Council for consideration</p> <p>The Town Council have written to the resident to advise that the situation will be monitored for 6 months. The Issue will be reviewed at the CATG meeting in May.</p>	Area Board to note	Roy
i)	6720 – Melksham The Spa – inconsiderate parking across private driveways	<p>Issue submitted by the Parish Council</p> <p>Access protection markings have been installed by Highways.</p>	To recommend to the Area Board that this Issue be closed.	Rhys

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j)	6763 Broughton Gifford Melksham Lane – speeding concerns near The Bell	New Issue submitted by the Parish Council. PC request a metro count.		
k)	6764 Broughton Gifford The Street – speeding concerns by Hollybrook House	New Issue submitted by the Parish Council. PC request a metro count.		
l)	6834 Melksham Hazelwood Road – speeding concerns	New Issue submitted to the Town Council for comment.		
m)	6914 A350 Beanacre – request for ground socket to assist SID deployment	New Issue submitted by the Parish Council For discussion by CATG		
n)	6927 Steeple Ashton. Acreshort Lane – request for Playground warning signs	New Issue submitted by the Parish Council For discussion by CATG		
o)	6932 Steeple Ashton, Newleaze – request for dropped kerbs	New Issue submitted by the Parish Council. For discussion by CATG		
p)	6986 A365 Shaw Hill – request for new footway, south of Norrington Lane	New Issue submitted by the Parish Council For discussion by CATG		
7.	Other items			

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a)	Melksham - Shurnhold and Dunch Lane	Highways to produce a report on the proposals including the comments that have been received from the town and parish. This will now be carried over to 2019/20 due to other work priorities.	Area Board to note.	Roy
b)	Pavement and Footway Improvement Scheme	Melksham has been allocated £7,934.83 of revenue money for this purpose. Update from Andy on the availability of the unspent (£1,710.43) for other work:		
c)	Community Speed Watch	Rodger Fooks is the new Community Speed Watch Co-ordinator for Wiltshire. Rodger can be contacted on rodger.fooks@wilts.pnn.police.uk . Alternative contact via communityspeedwatch@wilts.pnn.police.uk	CATG to note	All
d)	Metro Counts	All future requests and enquiries should be made via Roadsafetydriving@wiltshire.gov.uk	CATG to note	All
e)	SID Deployment	A revised deployment procedure for SIDs has been released (see Appendix 3) and should be followed by all Town and Parish Council operators.	CATG to note	All
8.	Date of Next Meeting: 9 May 16:00 hrs - to be confirmed			

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Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£XXXX**

4. Legal Implications

4.1. There are no specific legal implications related to this report.

5. HR Implications

5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

7. Safeguarding implications

8. Recommendations to the Melksham Area Board

8.1 –